




## CONTACT

 Baltimore, MD 21217

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 apapalitskas@gmail.com

## PROFESSIONAL SUMMARY

Hardworking, highly motivated professional, eager to utilize combined knowledge and skills to enhance your company. Operates well in both individual and team capacities. Leveraging a seasoned work ethic to quickly adapt to different processes and always looking to learn more. Resourceful and results-driven with a passion for growth and efficiency to meet your teams' needs. Searching for the perfect creative outlet and team to excel in this career.

## SKILLS

- Project Management
- Budget Management & Creation
- Effective Communication
- Adaptability & Problem Solver
- Creative Direction
- Production Deck Creation
- Film and Video Production
- Photo Production
- Marketing and Advertising
- Client Relations
- Copywriting

# ALEX PAPALITSKAS

## PRODUCER



## EXPERIENCE

### PRODUCER Stereoscope Studios - Baltimore, MD

09/2022 - Present

- Negotiated contracts and deals with vendors, suppliers, and talent.
- Ensured compliance with laws related to copyright, trademark, defamation and other legal issues pertaining to broadcast media.
- Managed the budgeting process of production projects from pre-production through post-production.
- Developed creative strategies to maximize resources while maintaining high quality standards.
- Coordinated crew members on set to ensure smooth operations during filming.
- Attended planning meetings and interfaced with internal departments and clients to resolve issues.
- Established overall project schedule based on individual task estimates.
- Scheduled shoots based on availability of actors, locations, and crew.

### SOCIAL MEDIA MANAGER Stereoscope Studios - Baltimore, MD

02/2023 - Present

- Generated content ideas to engage target audiences and increase followers.
- Managed content creation, curation and scheduling of content.
- Managed posts to increase engagement.
- Maintained social media calendar, supporting brand identity while tapping into seasonal moments and appropriate trends.
- Worked closely with design team members to create visually appealing graphics for use across all channels.
- Created engaging copy for posts that peak engagement.

### DIRECTOR OF MEMBERSHIP SERVICES Maryland Podiatric Medical Assoc. -

Towson, MD

10/2020 - 01/2024

- Identified areas where organizational policies could be improved upon in order to enhance customer experience.
- Created and managed budgeting processes for all membership services activities.
- Managed customer service operations, including responding to inquiries, complaints, and resolving conflicts for over 200 members.
- Maintained records of member data and updated databases accordingly.
- Managed all membership dues and the transfer of funds to the national organization.
- Organized events such as seminars and workshops to educate members on benefits of their membership.

### PRODUCTION COORDINATOR Planit Agency - Baltimore, MD

02/2023 - 03/2023

- Demonstrated excellent problem solving abilities when faced with challenges or unexpected changes in scope or timeline.
- Successfully coordinated and managed the production, ensuring timely completion of tasks while staying within budget.
- Implemented creative solutions to resolve issues that arose during the production process quickly and effectively.
- Drafted detailed instructions and guidelines for crew involved in various aspects of production.

● **PRODUCTION MANAGER & BTS FOOTAGE CAPTURE** Laura Chase De Formigny Photography, Commercial Campaign - SilverSpring, MD  
11/2022 - 11/2022

● **PRODUCTION COORDINATOR** Guerilla Hollywood - OTHERtone with Pharrell, Scott, and Fam-Lay - Los Angeles, CA  
11/2021 - 11/2021

● **PRODUCTION COORDINATOR** GOT THIS - Hellmann's Mayo Commercial with Jose Andres - SilverSpring, MD  
09/2021 - 09/2021

● **PRODUCTION MANAGER** Stept Studios - FootJoy Commercial - Baltimore, MD  
08/2021 - 08/2021

● **ART DEPARTMENT ASSIST** One X Studios - Ancestry.com Commercial - Washington, DC  
01/2020 - 01/2020

● **ART ASSIST & PROP ARTIST** Namesake - Giant Foods Commercial - Washington, DC  
12/2019 - 12/2019

● **WARDROBE / STYLIST** Cerebral Lounge - March of Dimes Photoshoot - Washington, DC  
10/2019 - 10/2019

● **WARDROBE ASSISTANT** FiN Films - John Deere Commercial - SilverSpring, MD  
09/2019 - 09/2019

● **BIG BIRD'S HANDLER** Cerebral Lounge - Sesame Street "Big Bird's Road Trip" - New York, New York  
06/2019 - 06/2019

● **KEY PRODUCTION ASSISTANT** NETFLIX, DEF U" REALITY, Hot Snakes - Washington, DC  
01/2019 - 01/2019

● **PRODUCTION COORDINATOR & LOCATIONS** Guerilla Hollywood - MONEYBAGG YO FEAT. J. COLE - "SAY NA" MUSIC VIDEO - SilverSpring, MD  
10/2018 - 10/2018

● **PHOTO ASSISTANT TO RUVEN AFANADOR** New York Magazine- Senator Cory Booker Photoshoot - Washington, DC

06/2018 - 06/2018



## EDUCATION

**BFA: PHOTOGRAPHY & PRINTMAKING**

**MICA / Maryland Institute College of Art, 01/2018**



## REFERENCES

References available upon request